**Course Syllabus—Technical Writing**

**2014-2015**

**“Be a first rate version of yourself, not a second rate version of someone else”**

**~Judy Garland**

Ms. Morgan Pressley

Room: C223

Email: mpressle@houstonisd.org

**\*\*\*Parent conferences are to be scheduled and arranged in advance for a specified time and date with instructor.**

**\*\*\*Tutorials are held before school 7:40am-8:15am Monday-Thursday. For modified time and day, student must consult with Instructor.**

**Course Description:** Technical Writing is a course designed to enhance student writing skills. Students enrolled in the course are given specific strategies, feedback, and practice to compose an exceptional score on the STARR writing exam. Students will be able to effectively dissect and interpret writing prompts, compose concise sentences/paragraphs, and organize ideas.

**Course Objectives:**

* Increase and refine their communication skills
* To expose the student to a variety of literary forms and examples
* To prepare the student for exemplary performance on the state required STAAR test and the End

 of Course exam

* To strengthen writing skills and to broaden the student’s vocabulary using a variety of approaches and activities through the creation of original works of fiction, non-fiction, poetry and analysis writing

**Policies:**

\*\*In addition to Westbury policies, the following will be enforced in Room C223. Failure to comply will result in disciplinary action.

**LATE WORK:** Late work will NOT be accepted after one day late (Example, if assignment is due on an Odd day it must be turned in no later than the next Odd day). When assignment is late student cannot earn any higher than a 70 on the assignment. Assignment will not be accepted after a day late of designated due date (Acceptations are granted if the student is absent for reasonable cause)

**PLAGIARISM/CHEATING:** If any student is caught plagiarizing/cheating, he or she will receive a 0 on that assignment.

**DRESS CODE:** All students must adhere to the Westbury dress code.

**RESTROOM:** Students CANNOT use the restroom during the class period, unless it is a direr emergency or nurses excuse.

**MAKEUP WORK:** It is the student’s responsibility to obtain his or her male-up assignment the next day he or she is at school during lunch/tutorials/after class, NOT DURING CLASS PERIOD. Make up assignments are to be completed and returned the next day of that class.

**Grading System:**

40%-Tests

40%- Classwork

10%- Quizzes

10%- Homework/Participation

**Materials:**

Notebook/Journal

Folder or Binder

Pens (blue or black ink)

Notebook paper

I have read, understand and will adhere to the information contained on the syllabus.

For questions or concerns, please contact the instructor at: mpressle@houstonisd.org

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Printed Parent/Guardian Name Parent/Guardian Signature

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Parent/Guardian Phone (If Applicable) Parent/Guardian Email (if Applicable)

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Printed Student Name Student Signature